

中華民國衛生福利部疾病管制署  
CENTERS FOR DISEASE CONTROL, MINISTRY OF HEALTH AND WELFARE,  
REPUBLIC OF CHINA (TAIWAN)

Instructions for Application for Ship Sanitation Certificate

1. According to International Health Regulations (2005) and Article 28 of the “Regulations Governing Quarantine at Ports”, inbound ships from foreign countries are required to submit the Ship Sanitation Certificates which are valid within 6 months to the health authority and maintain the sanitation and safety of the ship.
2. Please file your application at least one working day before the expected inspection date and set a time for inspection with the quarantine officer. The order of inspections will be arranged based on the principle of impartiality, actual date and time of ship inspection and order of the applications filed.
3. The following documents must be presented when applying for the Ship Sanitation Certificate.
  - (1) Ship Sanitation Certificate Application Form.
  - (2) The existing “Ship Sanitation Certificate”. In the case of a newly built ship or loss of the Certificate, please present the certificate or statement certifying the newly built ship or loss of the Certificate. Ships sailing on an international route for the first time are not required to present the Certificate.
  - (3) Certificate of nationality and international tonnage certificate (either one), or other document certifying nationality and tonnage.
  - (4) Other documents as required.
  - (5) The originals of the above-mentioned documents will be returned after inspection; in the case of photocopies, the wording of “consistent with original” must be attached with the shipping seal affixed.
4. The agent and ship must cooperate by taking the following measures on the day of ship inspection:
  - (1) Dispatch personnel to accompany the inspection in the ship.
  - (2) Accompany the quarantine officers and the captain for explanation before the inspection (including the ship inspection process).

- i. Document review: as shown in the attached table.
  - ii. Ship facilities inspection: (1) accommodation, (2) kitchen, pantry and restaurant, (3) food storage room, (4) medical facilities, (5) solid and medical waste, (6) drinking water, (7) sewage, (8) swimming pools and spas or Sauna, (9) child care facilities.
  - iii. No inspection is required if there are no related facilities.
- (3) When inspection is completed, accompany the quarantine officers and ship personnel for explanation of the results.
  - (4) If serious breeding of disease vectors is found during inspection, the captain or the shipping agency shall have a qualified operator perform disease vector control and apply for a re-examination. In the case of delay and cargo damage caused by the disinsection procedure, the captain or the shipping agency is solely responsible for such delay and damage.
  - (5) When inspection is completed, return to the regional office of the Centers for Disease Control to take the payment order.
  - (6) When payment is completed, request the Ship Sanitation Certificate with the receipt.
5. According to Article 40 of the Regulations Governing Quarantine at Ports, Quarantine authority may adopt alternative measure, in the condition of poor weather, difficulty in boarding on conveyance or for other safety reasons that make the performance of duty difficult.

**Annex: List of Documents for Ship Sanitation Review**

Item	Document Name	Note
A	基本資料 Basic documents	
A1	船舶國籍證書 (Certificate of vessel's nationality/registry)	Either one.
A2	國際噸位證書 (International tonnage certificate)	
A3	原船舶衛生證明書 (Existing ship sanitation certificate)	
A4	船員及/或旅客名單 (Crew list and/or passenger list)	
A5	過去 30 日內航行港口名單 (Port of call)	
B	飲用水及設備 Potable Water	
B1	飲用水水質分析報告(1 年內) Water quality analysis report	* Required for with passenger ships with potable water supply systems
B2	飲用水安全(含管理)計畫(Water Safety Plan)	
B3	港埠(或補給來源)飲用水報告 (Water Report from bunkered source)	
B4	供水系統清潔維護紀錄 (Water System Maintenance Records)	
D	醫療設施 Medical facilities	
D1	醫學日誌 (Medical log)	
D2	醫療指引(依據船旗國規範或 IMGS) (Medical guide)	
D3	遠距醫療協助的電台名單 (List of radio stations for telemedical assistance)	
E	固體和醫療廢棄物 Solid and medical waste	
E1	垃圾紀錄簿 (Garbage record book)	* Required for ships over 400 Gross tonnage or carrying over 15 passengers.
G	污水 Sewage	
G1	國際防止污水污染證書 (ISPP certificate)	* Required for ships over 400 Gross tonnage or carrying over 15 passengers.
H	游泳池及 Spas Swimming pools and spas	
H1	游泳池及 Spas 之管理計畫 (Management plan)	Required for ships with swimming pools and Spas.